

Parent Council Minutes

Date:	Friday 13th March 2026 9am – Oak Room	
Staff Attendees	Miss Amy Pike	
Parent Attendees	EYFS	Sanam Conway
	Year One	Justine Hardie
	Year Two	Katharine Collins
	Year Three	Michelle Harris
	Year Four	Rebecca Gisborne
	Year Five	Kimberley Foster
	Year Six	Susannah Drake

Apologies for absence	Rebecca Gisborne
Headteacher updates	<ul style="list-style-type: none"> • Actions reviewed from Spring 1 Parent Council meeting and all these actions have been completed. • Summary of the second half of the Spring term so far provided for all reps. • Parents said they noticed that the parking at drop off and pick up seems better and people are being more mindful of where they park although individual drivers still cause some concern.
Lockdown	<ul style="list-style-type: none"> • Senior Teacher discussed the lockdown practise that had happened this week in school in line with recommended guidance on practise and procedures for all primary schools. • The lockdown practise went well and will be repeated throughout the school year. • There were some parents who had fears when they were initially told it was happening and they were nervous, but the children all spoke confidently about it and they felt the process had gone very well and been handled sensitively.
Reading Packs	<ul style="list-style-type: none"> • Reading packs have gone out to all families in response to previous comments in the Parent Council meeting about wanting more information. • Positive feedback from all classes WhatsApp groups about the pack contents and communications from school.
Admin Feedback	<ul style="list-style-type: none"> • Request from Admin that all medicines come through the school office and not placed in children's bags. • Permissions to administer also need to be completed via Medical Tracker. • Parents / Carers were requested to check outstanding meal balances on Arbor.
Contributions from Cherry Class Reps	<p>Clas Rep was present</p> <p>Nursery</p> <p>Can wordless books be changed more frequently</p>

	<p>Inconsistency in returning books – some books are left in their book bags and could they please be removed.</p> <p>Reception When videos are used in class can they be less ‘American’ in pronunciation Can there be more clarity with what external clubs are available for Reception - this was Art Club which has now stopped.</p>
Contributions from Maple Class Reps	<p>Class Reps communicated that everyone felt happy. Very positive feedback about the Sports trips that have been arranged through DSSN Positive feedback about the Reading packs and reading within the class.</p>
Contributions from Chestnut Class Reps	<p>Class Reps one present and one absent Y3 Request to clarify that children can change books early if they need to. This is correct, children are able to do this. Y4 Email from Rep. Feedback - some homework stickers are missing again. This will be feedback to the class teacher. New stickers are now being issued. Queried if homework is being checked – Yes it should be checked – this will be followed up with class teacher. Homework not handed in on the correct day may not be marked that week. Painting – Teacher has apologised that children got paint on their clothes as she did on the day. Request for old large t shirts and shirts to be sent in form home to wear when painting. Feedback – Reminders in the emails are very useful and feedback that the Lockdown was carried out well and explained well by school staff</p>
Contributions from Bonsai Class Reps	<p>Class Reps were present Y5 Positive feedback about reminders sent home via emails Y6 Feedback that Y6 were enjoying their recent texts in school immensely Thank you to the school for the support that has been given to parents and children over the recent secondary school allocations and the support and advice offered has been very helpful.</p>
Summary of any actions	<ul style="list-style-type: none"> • Headteacher to feedback comments to all staff • School to email parents requesting old shirts for painting • Cherry class to check children’s bags for old books • Chestnut Class to be monitored for home learning stickers • Class Reps to add message to class WhatsApp groups about medicines in bags and payments on Arbor
Date of next meeting	<ul style="list-style-type: none"> • Friday 1st May 2026 at 9am