

Parent Council Minutes

Date:	Friday 23 rd January 2026 9am – Oak Room	
Staff Attendees	Jacqui Walton-Jones	
Parent Attendees	EYFS	Sanam Conway
	Year One	Justine Hardie
	Year Two	Katharine Collins
	Year Three	Michelle Harris
	Year Four	Rebecca Gisborne
	Year Five	Kimberley Foster
	Year Six	Susannah Drake

Apologies for absence	Sanam Conway, Kimberley Foster, Susannah Drake
Headteacher updates	<ul style="list-style-type: none"> • Summary of the term so far provided for all reps. • Spring term has been busy, but pupils settled back in well. • The workshops, parent meetings, trips and visitors have been very successful. Feedback has been good. • New PE coach will be starting next week replacing Coach Adam who is leaving to travel. We wish him well. • New external MHST support started from January on a weekly basis – Head refers. We also have in school support for the wellbeing of the pupils. • Slight increase in pupils arriving late to school - Head stressed importance of punctuality and the disruption that children feel when they arrive late. • Some pupils are wearing non uniform PE kit – reminders needed • Head to continue to pop next week reminders in the weekly newsletter email as feedback to this was positive
Reading	<ul style="list-style-type: none"> • Head discussed a reading focus that is going to be promoted across the school, tying in with the National Year of Reading and asked Parent Council to support with prompting more home reading in all classes • New books for the reading scheme and library are now in school • Reading information packs are in the process of being collated and will be sent home to all families before half term • Parent feedback was shared and points noted.
Admin updates	<ul style="list-style-type: none"> • There has been an improvement in trip payments – thank you • Reminder of charity days coming up – payments on Arbor not cash payments please • All medications and allergy medication should be handed into office and updated / renewed as instructions on medication.

	No medications should be in bags.
FoFS	No updates
Contributions from Cherry Class Reps	Class rep was absent. No questions.
Contributions from Maple Class Reps	<p>Class Reps communicated that everyone felt happy. Very positive feedback about the high quality of teacher and TA interaction with pupils, management of pupils and reading log communications.</p> <p>Y1 No questions. Feedback that the Y1 sports Event was enjoyed and a great success The New School Facebook Page was discussed and welcomed by parents. An additional post regarding Bikeability not directly made from school, although positive, was addressed by school immediately and directed towards the Facebook admin team where the post was made.</p> <p>Y2 Query raised over transport to sporting events. Are parents going to be asked transport children to all trips and sports events in the future? Head responded that as the sports trips were not for the whole day and usually very local, we will continue to ask parents to transport children and arrange car shares between themselves. This reduces the need to ask parents for financial contributions to the sports events and as the trips are usually short in length it is not always practical or possible to book cost effective transport for short journeys. Transportation for whole day, whole class trips that are not sporting fixtures will continue to be provided by the school and included in the costing for trips.</p> <p>Query raised over responses from school office. Request that email responses are fuller in their content and that medical tracker emails include details of how the injury occurred, not just what the injury and treatment was. Response from school office regarding medical tracker is that although the reason the injury occurred is recorded on medical tracker, this part of the information is not pre-selected to be sent to parents. Office manager will investigate this to see if it is possible for it to be included.</p>
Contributions from Chestnut Class Reps	<p>Class Reps communicated that everyone felt happy.</p> <p>Y3 No questions</p> <p>Y4 Queries raised over reading books, communication over homework and frequency methods of changing them as some children are not changing their books regularly. T Response from Headteacher was that this will be addressed in the information reading packs that are being collated, and it will be addressed today in class.</p>

<p>Contributions from Bonsai Class Reps</p>	<p>Class Reps were absent. Y5 No questions Y6 Query over helmet sharing in Bikeability. Response from Headteacher that these comments will be passed over to the External Bikeability instructors.</p>
<p>Summary of any actions</p>	<ul style="list-style-type: none"> • Office Manager to look into if the reason for the injury can be added in to the email that is communicated to parents - This has been actioned and now will include a description of how the injury occurred. • Reps to message class WhatsApp groups requesting the following: <ul style="list-style-type: none"> • Correct school uniform PE kit • Punctuality to school would be appreciated • Promote home reading in and signing / commenting in reading records when home reading has taken place. • HT to continue adding reminders to the email sent with the weekly newsletter • HT will communicate the positive comments received from Maple Class Reps to the appropriate staff • HT to reiterate to classes and teachers that book changing procedures should be reiterated to all children. • School to send Reading information packs all families before half term • School to pass over comments to Bikeability instructors
<p>Date of next meeting</p>	<ul style="list-style-type: none"> • Friday 13th March 2026 at 9am